



President:

Paul Dickenson
Olympic Athlete

Chair:

Mike Smith

Secretary:

Sylvia Fitzwilliam

www.dacorumandtringac.org.uk

Affiliated to: ENGLAND ATHLETICS, SEAA, & HERTS AAA

CLUB CONSTITUTION (Revised February 2015)

1 TITLE

The name of the Club is 'Dacorum and Tring Athletic Club'. The Club is affiliated to England Athletics.

2 OBJECT

The club is **NON-DISCRIMINATORY & OPEN TO ALL.**

The object of the Club is to encourage and develop the sport of athletics in our catchment area, based in the Dacorum Borough, in Track and Field, Cross Country, Road Racing and Race Walking. We provide continuous opportunities for athletes for structured training and a programme of competition to allow each individual to reach his/her potential within the National framework. The opportunity to compete or to officiate or to administer will be fair to all and at a level appropriate to a person's ability. Special attention is given to assisting committed athletes to attain the highest standard of performance and to promoting the Club and the Sport by maintaining high standards in the management and officiating of events.

3 MANAGEMENT

The Management of the Club is vested in a committee consisting of Chair, Vice Chair, Honorary Secretary, Honorary Treasurer, Director of Coaching, Membership Secretary, and a minimum of six other members, all to be elected annually at the Annual General Meeting. Committee meetings will be convened by the Honorary Secretary at least eight (8) times per year. A quorum comprises one more than half the number of the Committee. The Committee has the power to fill any vacancy that may arise. The Club shall operate an appropriate Child Protection Policy.

4 MEMBERSHIP

Membership of the Club is confined to Amateurs as defined by the Athletic Governing Body in its Rule Book. A candidate for Membership must apply in writing on the Club's Membership Application Form, accompanied by payment of Club Subscription at the current rate for the period to the end of the current subscription year. The application will be endorsed at the next Committee meeting.

5 DISCIPLINARY PROCEDURE

The Committee will invoke procedures recommended by the Athletic Governing Body for the investigation and reporting of any apparent breach of the Constitution or other serious irregularity in the affairs of the Club. All members are entitled to appeal against the decisions of the committee and/or Governing Body. On completion of such procedures, including appeals, the Committee is empowered to expel from the Club any Member whose actions have been shown to be contrary to the best interest of the Club.

6 RESIGNATION

A Member intending to withdraw from the Club shall give notice in writing to the Honorary Secretary. Membership terminates from the date of that notice unless the member is financially indebted to the Club, in which case the Committee may withhold acceptance of the resignation until the liability is discharged. Members not having tendered their resignation prior to 31st December shall be liable for the ensuing year's subscription.

7 SUBSCRIPTION

The Annual Subscription of the club is payable on a fixed date as agreed by the General Committee. The following classes of Membership and the applicable rates will be notified in advance of the renewal date:

- Under 13
- Family (A Family comprises 1 household with 1 or 2 adults & at least 1 child under 20yrs or a student)
- Juniors/Students
- Social/Associate
- Seniors
- Second Claim
- Senior Citizens

The Committee is also empowered to levy charges for attendance at the Club's training sessions and solicit contributions for the use of transport provided by the Club.

Paid up Members of all classes are entitled to vote at the A.G.M. or at any Extraordinary General Meeting, but the vote of an Under 13 Member must be cast by a parent or more senior Member of the Club on their behalf.

No Member whose subscription is in arrears is eligible to take part in any competition promoted or participated in by the Club.

The Committee shall have the power to expel any Member whose subscription is six months in arrears provided one month's notice in writing shall have been sent to such a Member by registered or recorded delivery letter, addressed to his/her last known address, informing him/her of the proposed action of the Committee.

The name and address of any person so expelled from the Club shall be sent to the Honorary Secretary of the South of England AA, who shall enter his/her name in a book (to be called "The Suspension Book") to be kept for that purpose. Every person whose name has been so entered shall be suspended from competing at any meeting held under the Governing Body Rules, until the liability causing his/her said expulsion, which shall not exceed one year's subscription, shall have been discharged.

8 ANNUAL GENERAL MEETING

A General Meeting shall be held during the first quarter of every year to receive the Committee's report and financial statement, elect Officers and Committee, and deal with any other matter specified on the agenda. The Honorary Secretary must give every Member 28 days notice of the Meeting. Notice of any business which is desired to be placed on the agenda must be given in writing to the Honorary Secretary at least 21 days prior to the meeting.

9 EXTRAORDINARY GENERAL MEETING

The Honorary Secretary must issue a notice calling an Extraordinary General Meeting within seven days of the receipt of a requisition in writing, signed by at least ten Members of the Club, stating the business to be brought before such a Meeting. The Meeting must occur within 28 days of the requisition.

10 ALTERATION OF RULES

No alteration or addition may be made to the rules except by an Annual General Meeting, or an Extraordinary General Meeting called for that purpose. Motions for the alterations of Rules shall require the agreement of a 2/3 majority of Members present, twenty to form a quorum. A simple majority is sufficient to approve all other motions.

11 NOTICE OF MEETING

The Honorary Secretary shall give to every Member at least 14 days notice in writing of the time and place of any General Meeting, along with an agenda of the business to be dealt with.

12 FINANCE

It is the responsibility of the Honorary Treasurer to keep a complete and accurate account of the Club's finances, and to prepare an account as at 31st December each year for approval at the Annual General Meeting. The annual account must be audited by a qualified accountant who is not a member of the Club and who is appointed at a previous General Meeting.

All disbursements from the Club funds require approval by the Committee, and shall be applied in furtherance of the Objects of the Club. Payments to officers or servants of the Club are limited to reimbursement of fair and reasonable expenses incurred in promoting Club activities.

Expenditure from bank or savings accounts must be authorised by signatures of two of the three signatories recorded on the Bank mandate; such signatories being Members of the Committee, appointed and reviewed annually by the Committee.

13 DISSOLUTION

The Club may be dissolved by passing a resolution at a General Meeting, under the same conditions as a Rule alteration. In the event of dissolution of the Club, all Club assets shall be vested back to Club Members after all Club debts have been discharged and the final account audited. Club Members will qualify for a share if they have paid at least one full year's subscription. The share will be pro-rata based on the annual subscription rate of the member.